

MEETING MINUTES
TOWN OF FRANKLIN – JACKSON COUNTY
 Regular Town Board Meeting
 Wednesday, April 13, 2022 @ 7:00 PM
 Franklin Town Hall

- **Call to order**
 - Meeting called to order on Wednesday, April 13, 2022 @ 7:05PM CST. Present were Town Board Members Chairman Merlin Fredrickson, Supervisor David Brown, Supervisor Tom Clark, Treasurer Julie Brown, Clerk Bree Lien and Maintenance Person Dwight Tjerstad.
- **Approve the Agenda**
 - **Motion** made to approve the agenda as printed with addition to include discussion regarding Melrose Fire Department Meeting: Tom Clark. Second: Dave Brown. **Motion Carried.**
- **Review/Approve Minutes**
 - March 9, 2022 Regular Town Board Meeting: **Motion** made to approve the minutes as printed: Dave Brown. Second: Tom Clark. **Motion carried.**
 - March 19, 2022 Annual Road Tour: **Motion** made to approve the minutes with amendment of day of meeting from Wednesday to Saturday: Tom Clark. Second: Dave Brown. **Motion Carried.**
- **Treasurer's Financial Report**
 - **Motion** made to accept financial report as printed with payables included in Treasurers Report: Dave Brown. Second. Tom Clark. **Motion Carried.**
- **Approve Bills to Pay & Monthly Payables Report**
 - April 13, 2022: **Motion** made to pay monthly payables as printed: Dave Brown. Second: Tom Clark. **Motion Carried.**
- **Clerk Report/Correspondence**
 - Spring Election Results- 30 voters. New machine had some issues with paper jams.
 - Annual Meeting April 23, 2022 at 1:00 PM- reviewed agenda items
- **Building Permits**
 - Building permit received from John Kraemer, however; was not received prior to meeting posted. In addition, variance request by Wade Kraemer. Will meet on 4/23/2022 at 12:30 PM for special meeting to review permit and variance request prior to Annual Town Meeting.
- **Zoning**
- **Bipartisan Infrastructure Law (BIL)**
 - Discussion regarding applying for Trump Coulee and Lindstrom Roads to be seal coated. Supervisor Dave Brown discussed this with Madison and seal coating would not qualify for these funds. Mill and overlay would be an approved use of these funds, however; this is costly. In using Federal Funds under this BIL funding, the town did not meet the April 2022 deadline for 2022 funds, however; can apply by June 3, 2022 for 2023 funding. Depending on how many towns apply for the funds, the funding that is available for future years may not be available in the future. There is not a limit of applications that can be put in, but with the upcoming deadlines and subsequent years, there must be an engineering firm involved in the design. If the engineering firm helps with the design, they cannot be the same firm that assists with the application unless there was an extenuating circumstance. The grant would pay 80% of the costs of the approved improvements and the county could potentially pay up to 50% of the remaining 20% owed by the town. If there is a cost overrun, the town would also be responsible to cover this payment. Application can be completed by the town, but engineering firms costs would cost approximately 20% of the project costs and the State also tax an additional 15% for administrative costs. Dave Brown to contact engineering firms to obtain additional information regarding engineering costs.
- **ARPA Funds**
 - By April 30, 2022 a document is required to declare use of ARPA funds. We could use funds for the provision of government services and to do this we must report this is how we intend to use the funds. **Motion** made for the Town of Franklin to claim a standard allowance of up to \$10 million of which our portion is approximately \$46,000 to be used for the provision of government services: Tom Clark. Second: Dave Clark. **Motion Carried.**
- **Melrose Fire Department Meeting**
 - Some towns indicated use of ARPA funds to go towards the purchase of new fire department equipment. If they do this, they fall under the federal procurement of purchases meaning anything over \$250,000, a portion of which is ARPA funds, must be through seal bids and purchased from lowest bidder and comply with all procurement requirements. Melrose Fire Department requesting \$77,850.00 to be used towards purchase of a primary response engine.
- **Maintenance Update**
 - Dwight Tjerstad Report- all black top roads patched. Measured all gravel roads and plans to obtain quotes for gravel per load. Will obtain these from Greenleaf and Nelson Diesel & Dozing. Put up new road signs to replace stolen/missing signs. Has completed general maintenance on vehicles and equipment.
- **Road & Equipment Report**
 - Crack filling Bids- review of bids from Fahrner for crack filling on Busse Road, from N to Bucholz, Franklin Road and Beck Road. **Motion** made to approve bid from Fahrner in the amount of \$41,580.00 for crack sealing on Busse, Bucholz, Franklin and Beck Road: Tom Clark. Second: Dave Brown. **Motion Carried.**
- **Citizen Concerns**
 - Barb Beck will clean before the annual meeting.
 - Citizen concern regarding deep cleaning in the Town Hall- for example dead ladybugs in the lights.
- **Adjourn**
 - **Motion** was made to adjourn: Tom Clark. Second: Dave Brown. **Motion Carried**