

MEETING MINUTES
TOWN OF FRANKLIN – JACKSON COUNTY
 Regular Town Board Meeting
 Wednesday, May 8, 2024 @ 7:00 PM
 Franklin Town Hall

- **Call to Order**
 - Meeting called to order on Wednesday May 8, 2024 @ 7:00 PM CST. Present were Town Board Members Chairman Merlin Fredrickson, Supervisor Dave Brown, Treasurer Julie Brown, Clerk Bree Lien, Maintenance Person Dwight Tjerstad, and two townspeople.
- **Pledge of Allegiance**
- **Approve the Agenda**
 - **Motion** made to approve the agenda as printed: Dave Brown. Second: Merlin Fredrickson. **Motion Carried.**
- **Review/Approve Minutes**
 - April 10, 2024 Regular Town Board Meeting- **Motion** made to approve as printed: Dave Brown. Second: Merlin Fredrickson. **Motion Carried**
- **Treasurer's Financial Report**
 - **Motion** made to accept financial report as printed with amended payables included in Treasurers Report: Dave Brown. Second. Merlin Fredrickson. **Motion Carried.**
- **Approve Bills to Pay & Monthly Payables Report**
 - April 10, 2024- **Motion** made to pay monthly payables as printed: Dave Brown. Second: Merlin Fredrickson. **Motion Carried.**
- **Clerk Report/Correspondence**
 - E-Mail Update- e-mail established. Forwarding old e-mails with auto reply and notifying as e-mails come in. Ability to set up a treasurer e-mail as well and will get this figured out.
 - Website- Review of website update proposal from Town Web and new proposal from Vision Design Group located in Winona, MN. Discussed proposal for new website with domain. Clerk completed some research of local townships websites and located Vision Design Group. New site would cost \$1200 for initial set-up and \$50/month thereafter. Town Web is requiring an update which will cost \$1936 for initial upgrade and \$1136/year for their service. Motion made to proceed with Vision Design Group for website/domain use: Dave Brown. Second: Merlin Fredrickson. **Motion Carried.**
 - Open Book and BOR- Assessment roll is ready. Bob Irwin will be holding Open Book on June 3, 2024, from 10-12:00 PM and the following week on June 12 from 6:00 – 8:00 PM will be Board of Review
- **Old Business**
 - Land Sale Discussion- Will discuss in June Regular Town Board meeting since not all town officials present.
 - Discussion re: seal coating or hot mixing on Trump Road
 - Chairman did not follow with Fahrner. Project is estimated to be \$58,000 and when discussed previously they would be willing to collect ½ of the payment following completion and the 2nd payment in January 2025. Board agrees to not take action until a written proposal is presented. Chairman will contact Fahrner to request written proposal/contract to review at next meeting.
 - Lien Road Property- Letter sent 4/17/2024 regarding condition of property/excess vehicles. No response received to date.
 - Lawn Maintenance- Chairman reached out to a few individuals regarding lawn mowing but no responses. Dwight will be bringing a lawn mower to complete this tomorrow, but Dan Tjerstad indicated he would be willing to complete this job. Recommendation to have Dwight complete the lawn mowing once and track the time this takes to complete. Previously paid a flat fee but discussion regarding paying per time rather than lump sum. **Motion** made to pay for lawn maintenance services per time, with pay TBD: Dave Brown. Second: Merlin Fredrickson. **Motion Carried.**
 - Culvert County Project- Not complete yet. Delmore will complete this and has made applicable notifications to the county and state. Project must be completed by the end of year.
- **Building Permits**
 - Amended Building Permit Review- Amending permit to an Administrative Permit and provided overview of steps required to obtain approval for building projects. Will utilize this amended copy moving forward. Also reviewed tracking sheet for building permits. To review next month when all board members are present.
 - Ed and Vicky Schardt- Request to build 36'X48' Pole Shed. Land use permit and applicable fee provided. **Motion** made to approve building permit: Merlin Fredrickson. Second: Dave Brown. **Motion Carried.**
 - TowerNorth Development, LLC (Woody Krøg)- Request to build Bugtussel Tower on property on County Road N. Land use permit provided, and requester has been in contact with Adam Pillard. Discussed community notification. Tabled pending community notification. Clerk to follow with Mr. Krøg and landowner Bruce Johnson.
- **Zoning**
- **Maintenance Updates/Road & Equipment Reports**
 - Dwight Tjerstad Report- Getting grading done and patching roads. Having some maintenance issues with grader and working to get this resolved.
 - Citizen present and complimented Dwight's work on the town roads.
- **Citizen Concerns**
 - Dave Brown received call from gentleman who is Trustee with the ATV association. There is a directory printed for ATV'ers and received a call from someone in Franklin inquiring why Franklin was not in the directory. Franklin does not allow ATV's on town roads. Discussed posting prohibition of ATV on town roads. Will check on pricing of signage. To discuss during future meeting.
- **Adjourn**
 - **Motion** was made to adjourn: Dave Brown. Second: Merlin Fredrickson. **Motion Carried**